



Enrollment Checklist

For All Applicants

- Read & Research** Please explore our website (olympiawaldorf.org) and other materials to learn more about our school, and waldorfeducation.org to learn more about Waldorf education worldwide
- Attend Tour the Grades or Early Childhood Mini-Morning:** RSVP the Enrollment Manager by phone, (360) 493-0906 or email, enroll@olympiawaldorf.org
- Enrollment Application:** Complete and return to Olympia Waldorf School along with \$50.00 nonrefundable application fee
- If Parents are Divorced,** provide current custody agreement and contact information for all parents/guardians.
- Supporting Documents:** Send copies of any/all educational assessments, IEP, neuropsychological evaluations, etc.

Additional Steps for Preschool & Kindergarten Applicants

- Interview with Parents** Upon receipt of the completed application and requested documentation, application fee, and after attendance at scheduled school visits, the Enrollment Manager will contact you to arrange for your family interview.
- Acceptance** Early Childhood acceptance is based on the child's physical and social readiness and the parents' willingness to work with the principles of Waldorf education.

Additional Steps for Grade 1 – Grade 8 Applicants

- Records Request** Fill out and sign the records request form on page 8 and return it to OWS with your application.
- Visiting Day** Upon receipt of the completed application, application fee, and all other requested documentation, and attendance at scheduled visits, the Enrollment Manager will schedule 2 day visit for your child.
- Interview with Parents and Students** The Enrollment Manager will schedule an interview with the student, parent(s)/guardian(s) and class teacher. The interview may be scheduled prior to the student's classroom visit. Evaluation of skill levels and an assessment of the student's physical, emotional and social development will take place at this time.
- Acceptance** The Waldorf curriculum is designed to support the developmental stages of the growing child. Teachers will review all records and accompanying documentation. The Enrollment Manager will inform the parent(s) of enrollment status by phone or letter.



Application for Admission

Child's Full Legal Name _____ Age _____ Birth date _____

Gender _____ Nickname _____

- Applying for:
- Two-day Preschool (Thurs - Fri), ages 3-5, 8:30 a.m. – 12:30 p.m. Please attach or email photo
 - Three-day Preschool (Mon - Wed), ages 3-5, 8:30 a.m. – 12:30 p.m. Please attach or email photo
 - Five-day Preschool, ages 3-5, 8:30 a.m. – 12:30 p.m. Please attach or email photo
 - Three-day Kindergarten, (Mon - Wed) ages 3-6, 8:30 a.m. – 1:00 p.m. Please attach or email photo
 - Five-day Kindergarten, ages 3-6, 8:30 a.m. – 1:00 p.m. Please attach or email photo
 - Grade 1 – 5 (specify) _____ 8:15 a.m. – 2:30 p.m.

Last school attended _____ Desired Date of Entry to OWS _____

How did you hear about our school? Website Word of Mouth Other _____

For demographic purposes only: Student is African-American Asian/Pacific Caucasian East Indian European

Hispanic Middle Eastern Native American Multi-racial _____

Parents' Marital Status: Single Married Domestic Partners Divorced Separated Widowed

If divorced or separated, who has legal custody? _____

Child Lives with: Both Parents Mother Father Other _____

Applicant's Parent or Legal Guardian

Name _____

Relationship to student _____

Home Address _____

City, State, Zip _____

Occupation _____

Employer _____

Cell Phone _____

Home Phone _____

Work Phone _____

Email _____

Applicant's Parent or Legal Guardian

Name _____

Relationship to student _____

Home Address _____

City, State, Zip _____

Occupation _____

Employer _____

Cell Phone _____

Home Phone _____

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Applicant's Parent or Legal Guardian

Name _____

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Applicant's Parent or Legal Guardian

Name _____

Relationship to student _____

Home Address _____

City, State, Zip _____

Occupation _____

Employer _____

Cell Phone _____

Home Phone _____

Work Phone _____

Email _____

Please star (*) above which address(es) to use for all correspondence about this application. To complete the application process, please provide documentation of current custody agreement and contact information for all parents/guardians.

Is there a person not listed above that will be financially responsible for tuition? If so, please provide contact information:

Name _____ Email _____ Phone _____

Address _____

City, State, Zip _____ Relationship to Student _____

If you plan to apply for the Tuition Adjustment Program, please complete the TA application form (in the office or downloadable) at http://www.olympiawaldorf.org/uploads/2/5/3/0/25305972/2017-2018_tuition_adjustment_application.pdf

In order to keep grandparents informed of school activities, they are sent invitations to special events. Please provide names and addresses of living grandparents:

First Name	Last Name	Address	City	State	Zip
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First Name	Last Name	Address	City	State	Zip
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First Name	Last Name	Address	City	State	Zip
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First Name	Last Name	Address	City	State	Zip
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School(s) student has attended

Name of School	Address (City, State, Zip)	Attendance Dates	Grade(s)
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Name of School	Address (City, State, Zip)	Attendance Dates	Grade(s)
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Name of School	Address (City, State, Zip)	Attendance Dates	Grade(s)
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Home Life

Other children in student's family (name, age, school attending) _____

What language is spoken at home? _____

Subjects enjoyed most _____

Subjects enjoyed least _____

School activities (clubs, teams, orchestra, etc.) _____

Activities outside school (hobbies, scouting, music, etc.) _____

Has your child ever studied a foreign language? If so, please specify. _____

What do you consider student's strongest aptitudes and traits of character? _____

What traits would you especially like to see strengthened? _____

Media: We have found that children with less media exposure are more receptive to our curriculum, but understand that media is a major part of modern society. This information contributes to our understanding of the home life and helps us work together to best serve your child.

Does your child use the computer or play computer games? _____ How often? _____

Does your child watch TV or videos? _____ Which programs? _____

How often? _____ How long _____ When? _____

What kind of music do you and your children listen to at home? _____

Are you willing to adjust your child's scheduled extracurricular activities for appropriateness for your child's age? _____

Special Considerations

Please share some observations about your child’s learning style. _____

Do you have any concerns about your child’s learning style? Yes No

Has your child been diagnosed with a learning challenge? Yes No

Does your child have an IEP or an IFSP? Yes No **If yes, please provide OWS with a copy.**

Does your child have any health issues about which we should be aware? Yes No

Does your child regularly take prescription medication? Yes No

Do you have any concerns about your child’s social-emotional development? Yes No

Has your child ever struggled with behavioral or discipline issues at school? Yes No

If you replied “yes” to any of the above, please describe and provide details. _____

Please read the following carefully:

Student Enrollment

Acceptance into Olympia Waldorf School is conditional upon an interview between the faculty and the family. Once it is mutually agreed that Olympia Waldorf School is a good fit for the child, enrollment is secured by signing the tuition contract, paying the Enrollment Fee of \$200 (plus \$100 per additional sibling) and a tuition deposit of \$250. The remaining tuition is billed online through FACTS based on the timing of enrollment and on the payment plan chosen after enrollment is secured. All fees are non-refundable.

6-Week Probationary Period

Every new student will undergo a six-week period of evaluation. During this time, the student's parents/guardians will have the opportunity to become familiar with the school, and the teacher will be able to observe the student's needs and abilities. At the end of this period, the teacher may terminate the enrollment contract, or the student may be transferred to a more appropriate class. If the contract is terminated, tuition will be charged on a prorated basis.

Parent Volunteerism

Enrolling your child in a Waldorf school requires parent involvement. Private education cannot exist by virtue of tuition alone; both private and public schools owe much to their parent volunteers. The parents of the Olympia Waldorf School provide consistent service to the school by helping with school fundraisers, participating in committees, assisting in the maintenance of the school grounds and buildings, supporting the festivals, and attending regular classroom parent evenings throughout the school year.

Signatures

I/we acknowledge and affirm that I am the parent/legal guardian(s) of the above referenced child and that I am authorized to make any and all educational decisions for this child. I/We have read the above information and accept the terms regarding enrollment, fees and parental involvement in the Olympia Waldorf School. Both parents/legal guardians are required to sign. If you have sole responsibility for educational decisions, only your signature is required. Signature of Parent(s) or Legal Guardian(s)

Signature _____ **Date** _____

Signature _____ **Date** _____

STUDENT APPLICATION FOR GRADES FOUR THROUGH EIGHT *To be completed by incoming student.*

We would like to offer you, the student, the opportunity to tell us about yourself. By answering these questions, you are giving us insight into who you are. Please *handwrite* your answer on this form or attach a separate sheet.

Please include a copy of your favorite writing sample and a copy of a math sample that you have handed in to your teacher last year and that your teacher has returned to you with comments.

What is your favorite subject in school? Why is it your favorite?

What book have you enjoyed reading recently? Why?

What are some of your favorite things to do when you have free time?

Tell us about someone you admire and why?

What do you like best about yourself and why?

How have you spent the last two summers?

The above questions and attached work samples represent my own honest and original effort.

Signature of Student _____ Date _____



Request for Student Records

Date: _____

To the Registrar of: _____

For (list all students' names and DOBs): _____

Parent/Legal Guardian Signature: _____ Date: _____

_____(Please initial) *I consent for the above named school to release my child(ren)'s school records to Olympia Waldorf School.*

Please send a **copy** of the student's cumulative file to:

Olympia Waldorf School
PO Box 130
East Olympia, WA 98540

Or, scan and email to: enroll@olympiawaldorf.org

Please call 360-493-0906 if you have any questions. We appreciate your assistance.

Sincerely,

Lori Lively
OWS Enrollment Coordinator

In compliance with the Family Educational Rights and Privacy Act of 1974, the parent or guardian of the above named student has authorized this request for transfer of records.